

MINUTES

Meeting: BRADFORD ON AVON AREA BOARD
Place: Westwood Social Club
Date: 13 September 2017
Start Time: 7.00 pm
Finish Time: 9.00 pm

Please direct any enquiries on these minutes to:

Kevin Fielding ,Tel: 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jim Lynch (Chairman), Cllr Trevor Carbin (Vice Chairman), Cllr Sarah Gibson and Cllr Johnny Kidney

Wiltshire Council Officers

**Peter Dunford – Community Engagement Manager
Kevin Fielding – Democratic Services Officer
Emma Drage – Local Youth Facilitator**

Town and Parish Councillors

Bradford on Avon Town Council – Jennie Parker & Mike Roberts

Limpley Stoke Parish Council – Janice Richards

Westwood Parish Council – John Bishop, Paul Phillips, Julie Adcock & Dave Adcock

Winsley Parish Council – John Barnes

Partners

Wiltshire Police – Inspector Andy Fee

Dorset & Wiltshire Fire and Rescue Service – Guy Tadman

Total in attendance 30

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| 27 | <p><u>Welcome</u></p> <p>The Chairman welcomed everybody to the Westwood Social Club and introduced the Area Board members.</p> <p>Members of the Bradford on Avon Town Council were welcomed, as were Parish Council representatives.</p> |
| 27 | <p><u>Welcome</u></p> <p>The Chairman welcomed everybody to the Westwood Social Club and introduced the Area Board members.</p> <p>Members of the Bradford on Avon Town Council were welcomed, as were Parish Council representatives.</p> <p>The Chairman set out his vision for how the area board members will work together, across party lines, sharing chairmanship of the area board and its committees. Also of how the town and villages would be given equal attention and resources in recognition of local demography. He hoped that politics would be set aside and that the local authorities could work together on common priorities, developing a programme of community engagement and involvement in key decisions and projects.</p> |
| 28 | <p><u>Apologies for Absence</u></p> <p>There were none.</p> |
| 29 | <p><u>Declarations of Interest</u></p> <p>There were none.</p> |
| 30 | <p><u>Approval of minutes</u></p> <ul style="list-style-type: none"> • The Minutes of the Area Board meetings held on 14 June and 12 July 2017 were signed as the correct records. • The Minutes of the Bradford on Avon Community Area Transport Group meeting held on 4 September 2107 were signed as the correct record. • The Minutes of the Bradford on Avon Local Youth Network Management meeting held on 22 August 2017 were signed as the correct record. |

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| | <ul style="list-style-type: none"> • The Minutes of the Bradford on Avon Health and Wellbeing Group held on 6 September 2017 were signed as the correct record. |
| 31 | <p><u>Chairman's Announcements</u></p> <p>The Following Chairman's Announcements contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> • Consultation on new Waste Management Strategy & Information on your local Household Recycling Centre. • Community Resilience - Emergency Planning • Interactive Public Meetings - Challenges Ahead • Draft Housing Site Allocations Consultation • Assertive Outreach Work |
| 32 | <p><u>Partner Updates</u></p> <p>The following Partner Update contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> • Wiltshire Police • Wiltshire & Dorset Fire and Rescue Service • NHS Wiltshire • HealthWatch Wiltshire • Parish Councils |
| 33 | <p><u>Eat Out Eat Well</u></p> <p>Liz Hubbart - Public Protection, Wiltshire Council gave a presentation that outlined the Eat Out Eat Well award scheme which encouraged healthy eating for Wiltshire caterers and schools.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • Acknowledged caterers who promoted healthier options. • Informed customer choice in making healthier choices when eating outside the home. |

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| | <ul style="list-style-type: none"> • Award was open to most types of catering establishments which were 'broadly compliant' in relation to food safety and food standards. • Included schools. • Encouraged caterers to think about healthier options e.g. less salt, sugar and saturated fat. • Rewarded caterers who make it easier for customers to eat healthily - increased publicity. • Assisted caterers in meeting the demand for healthier meals - advice, guidance and low cost nutrition training. • Helped customers make informed choice e.g. by including healthier items on the menu which were clearly identified. • Scheme running for 3 years in Wiltshire - 217 businesses had successfully completed (includes 90 schools). • 3 levels of award - Gold, Silver & Bronze - based on a points scheme against a set criteria. • Award symbolized by apple logo in the shape of a heart. Logo could be used on businesses own promotion resources. <p>It was agreed that the Bradford on Avon Area Board would support and encourage local businesses and schools to participate in the scheme.</p> <p>The Chairman thanked Liz Hubbart for her presentation.</p> |
| 34 | <p><u>Community Grant Scheme</u></p> <p>The Area Board considered four applications for grant funding:</p> <p>Decision Westwood with Iford Primary School awarded £1,500 towards Westwood Heritage Oral History Project.</p> <p>Decision Winsley Bowls Club awarded £1,600 towards new windows and doors for clubhouse.</p> <p>Decision Councillor led application from Councillor Lynch awarded £500 towards the running costs of the Bradford on Avon Multi Agency Forum.</p> |

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| | <p>Youth Grant Funding Decision The Last Baguette theatre company £600 awarded for Theatre project.</p> |
| 35 | <p><u>Hearing and engaging with "village voices"</u></p> <p>Cllr Johnny Kidney introduced “Village Voices”, an opportunity for the Parishes to update the Area Board on their successes and challenges.</p> <p>Westwood Parish Council – John Bishop</p> <ul style="list-style-type: none"> • Good ongoing work being carried out with the local policing teams. • Neighbourhood Plan was ongoing. • Concerns re the future of the village shop. • That the Westwood Parish Rooms were now redeveloped with new kitchen, toilets and baby changing area. Thanks to the Area Board for its grant funding. <p>Limpley Stoke Parish Council – Janice Richards</p> <ul style="list-style-type: none"> • 20mph speed limit now being enforced. • Handrail now installed on the Twizzle footpath. • Good collaboration with the Parish Steward. • Joint Neighbourhood Plan with Freshford was ongoing <p>Winsley Parish Council – John Barton</p> <ul style="list-style-type: none"> • B3108 (Winsley By-pass) – looking to get the speed limit reduced from 50 - to 40mph and 40-30mph on certain sections. • Ongoing working with the Winsley Hill Action Group to improve road safety. <p>The Chairman thanked the Parishes for their updates.</p> |
| 36 | <p><u>Updates from Working Groups</u></p> <p>CATG Update - Councillor Sarah Gibson</p> |

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| | <ul style="list-style-type: none"> • That a “Domesday book “ documenting the condition of the Bradford on Avon community area pavements was to be compiled. Funding could then be looked at for this issue. <p>Local Youth Network Update - Councillor Trevor Carbin/Emma Drage</p> <ul style="list-style-type: none"> • Nothing to report at the present time. <p>Health and Wellbeing Update - Councillor Johnny Kidney</p> <ul style="list-style-type: none"> • That the group had now held its second meeting, a seminar on adult social care service transformation. • That the next meeting would focus on mental health issues. • That a Dementia-Friendly initiative continued to be rolled out across the community area. <p>The Chairman thanked everyone for their updates.</p> |
| 37 | <p><u>Date of Next Meeting</u></p> <p>That the next meeting would be held on Wednesday 22 November 2017 at St Margaret’s Hall, Bradford on Avon.</p> |